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| **C:\Users\Meghan\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\J2YHOUF1\MC900154342[1].wmf Previewing Informational Text** | |
| **T** | **Title** |
| **H** | **Headings** |
| **I** | **Introduction** |
| **E** | **Every 1st sentence in each section** |
| **V** | **Visuals & Vocabulary** |
| **E** | **End of text** |
| **S** | **SUMMARIZE** |

Adapted from Manz, 2002 (Document created by Meghan Duermit, 2013)